

Annexure -4.1 of the Right to information Act, 2005

SPECIMEN FORM OF APPLICATION FOR SEEKING INFORMATION

To,

Central Public Information Officer,  
Oil Industry Development Board,  
Room No. 330, OIDB Bhawan,  
Plot No. 2, Sector-73, Noida (UP)-201-301

1. Name of the Applicant:

2. Address:

3. Particulars of information:

- (a) Concerned Department:
- (b) Particulars of information required:
  - (i) Details of information required:
  - (ii) Period for which information asked for:
  - (iii) Other details:

4. I state that the information sought does not fall within the exemptions contained in Section 8 of the Right to information Act, 2005 and to the best of my knowledge it pertains to your office.

5. A fee of Rs.10/- is to be paid either through IPO or DD No. & date:

(While asking information concerning this Department – IOP or Bank draft should be drawn in favour of – ‘OIL INDUSTRY DEVELOPMENT BOARD’ payable at New Delhi.

Place:

Date:

**Signature of Applicant**  
E-mail address (If any)  
Tel No.: \_\_\_\_\_  
Office: \_\_\_\_\_  
Resi.: \_\_\_\_\_