

No. 9/2/2013-OIDB

February 10, 2021

To

The Under Secretary (SCT)  
Ministry of Petroleum and Natural Gas,  
Shastri Bhawan, New Delhi-110066.

**Sub: Rajya Sabha Unstarred Question No 1221 for answer on 11.02.2021**

Sir,

I am directed to refer to you email dated 09.02.2021 on the subject cited above and to inform that OIDB has presently 16 employees in position against total sanctioned strength of 32 Nos.

The cadre & grade-wise sanctioned & vacant post in OIDB during the financial years 2017-18, 2018-19, 2019-20 and 2020-21 along with physical status of reservation for SC/ST/OBC during above mentioned years is attached for your reference and record.

Yours faithfully,

*Narian*  
10/02

(Narian Lengay)  
Section Officer

Encl: As above

**OIDB: Summary of Sanctioned & Vacant Post for FY 2020-21**

Sr. No.	Name of Posts/Grade As per 7 <sup>th</sup> CPC, Group	Sanction Strength	Reservation Required					In-Position					Vacant	
			SC	ST	OBC	UR	Total	SC	ST	OBC	UR	Total		
1	Secretary	1	-	-	-	1	1				1			-
2	FA&CAO (Level-13, A)	1	-	-	-	1	1				1			-
3	DCF&AO (Level-12, A)	2	-	-	-	2	2			1		1	2	-
4	Manager (Estate) (L-11,A)	1	-	-	-	1	1			-		-	-	1
5	Manager (P&A), (L-11,A)	1	-	-	-	1	1			-		-	1	-
6	Sr. AO, (L-11,A)	1	-	-	-	1	1			-		-	1	-
7	Hindi Officer (L-11, A)	1	-	-	-	1	1			-		-	1	-
8	Accounts Officer (L-8, B)	2	-	-	-	2	2			-		-	2	-
9	Section Officer (L-7, B)	3	-	-	-	3	3	1	1				2	1
10	Accountant (L-7, B)	1	-	-	-	1	1			-		-	-	1
11	Steno. Grade 'B'(L-7, B)	4	-	-	-	4	4			-		-	2	1
12	Steno. Grade 'C' (L-6, B)	2	-	-	-	2	2			-		-	-	1
13	Assistant (L-6, B)	2	-	-	-	2	2			-		-	1	1
14	Steno Grade D (L-4, C)	1	-	-	-	1	1			-		-	-	1
15	U.D.C. (L-4, C)	4	-	-	-	4	4			1		-	1	2
16	L.D.C (L-2, C)	3	-	-	-	3	3			-		-	-	3
17	Staff Car Driver (L-4,C)	1	-	-	-	1	1			-		-	-	1
18	Peon (L-1, C)	1	-	-	-	1	1			-		-	-	1
Total Strength		32	0	0	0	32	32	32	2	1	3	12	18	14

Notes:

Appointment to the post of Secretary is made by Central Government.

For the posts at S.No 02 to 15, the mode of recruitment is promotion falling which Deputation/Direct Recruitment.

There was no Direct Recruitment to any posts w.e.f March 2013 onwards

FA&CAO was operated by CFO, ISFRIL since 1 January 2019 as Additional Charge, thereafter Post of FA&CAO is operated on deputation w.e.f. 16 October 2020

**OIDB: Summary of Sanctioned & Vacant Post for FY 2019-20**

Sr. No.	Name of Posts/Grade As per 7 <sup>th</sup> CPC, Group	Sanction Strength	Reservation Required					In-Position					Vacant
			SC	ST	OBC	UR	Total	SC	ST	OBC	UR	Total	
1	Secretary	1	-	-	-	1	1				1	1	-
2	FA&CAO (Level-13, A)	1	-	-	-	1	1				1	1	-
3	DCF&AO (Level-12, A)	2	-	-	-	2	2			1	1	2	-
4	Manager (Estate) (L-11,A)	1	-	-	-	1	1			-	-	-	1
5	Manager (P&A), (L-11,A)	1	-	-	-	1	1			-	-	1	-
6	Sr. AO, (L-11,A)	1	-	-	-	1	1			-	-	1	-
7	Hindi Officer (L-11, A)	1	-	-	-	1	1			-	-	1	-
8	Accounts Officer (L-8, B)	2	-	-	-	2	2			-	-	2	-
9	Section Officer (L-7, B)	3	-	-	-	3	3	1	1			2	1
10	Accountant (L-7, B)	1	-	-	-	1	1			-	-	-	1
11	Steno. Grade 'B'(L-7, B)	4	-	-	-	4	4			-	-	3	4
12	Steno. Grade 'C' (L-6, B)	2	-	-	-	2	2			-	-	1	1
13	Assistant (L-6, B)	2	-	-	-	2	2			-	-	1	1
14	Steno Grade D (L-4, C)	1	-	-	-	1	1			-	-	-	1
15	U.D.C. (L-4, C)	4	-	-	-	4	4	2				1	1
16	L.D.C (L-2, C)	3	-	-	-	3	3			-	-	-	3
17	Staff Car Driver (L-4,C)	1	-	-	-	1	1			-	-	-	1
18	Peon (L-1, C)	1	-	-	-	1	1			-	-	-	1
Total Strength		32	0	0	0	32	32	3	1	3	13	20	12

Notes:

Appointment to the post of Secretary is made by Central Government.

For the posts at S.No 02 to 15, the mode of recruitment is promotion failing which Deputation/Direct Recruitment.

There was no Direct Recruitment to any posts w.e.f March 2013 onwards

FA&CAO was operated by CFO, ISPRIL since 1 January 2019 as Additional Charge

**OIDB: Summary of Sanctioned & Vacant Post for FY 2018-19**

Sr. No.	Name of Posts/Grade As per 7 <sup>th</sup> CPC, Group	Sanction Strength	Reservation Required					In-Position					Vacant			
			SC	ST	OBC	UR	Total	SC	ST	OBC	UR	Total				
1	Secretary	1	-	-	-	1	1						1	-		
2	FA&CAO (Level-13, A)	1	-	-	-	1	1						1	-		
3	DCF&AO (Level-12, A)	2	-	-	-	2	2			1		1	2	-		
4	Manager (Estate) (L-11,A)	1	-	-	-	1	1			-		-	-	1		
5	Manager (P&A), (L-11,A)	1	-	-	-	1	1			-		-	1	-		
6	Sr. AO, (L-11,A)	1	-	-	-	1	1			-		-	1	-		
7	Hindi Officer (L-11, A)	1	-	-	-	1	1			-		-	1	-		
8	Accounts Officer (L-8, B)	2	-	-	-	2	2			-		-	2	-		
9	Section Officer (L-7, B)	3	-	-	-	3	3		1				1	2		
10	Accountant (L-7, B)	1	-	-	-	1	1			-		-	-	1		
11	Steno. Grade 'B'(L-7, B)	4	-	-	-	4	4			1		2	3	1		
12	Steno. Grade 'C' (L-6, B)	2	-	-	-	2	2			-		-	1	1		
13	Assistant (L-6, B)	2	-	-	-	2	2			-		2	2	-		
14	Steno Grade D (L-4, C)	1	-	-	-	1	1			-		-	-	1		
15	U.D.C. (L-4, C)	4	-	-	-	4	4			3		1	4	-		
16	L.D.C (L-2, C)	3	-	-	-	3	3			-		-	-	3		
17	Staff Car Driver (L-4,C)	1	-	-	-	1	1			-		-	-	1		
18	Peon (L-1, C)	1	-	-	-	1	1			-		-	-	1		
Total Strength		32	0	0	0	32	32			3		1	3	13	20	12

Notes:

Appointment to the post of Secretary is made by Central Government.

For the posts at S.No 02 to 15, the mode of recruitment is promotion falling which Deputation/Direct Recruitment.

There was no Direct Recruitment to any posts w.e.f March 2013 onwards

FA&CAO was operated by CFO, ISPRIL since 1 January 2019 as Additional Charge

**OIDB: Summary of Sanctioned & Vacant Post for FY 2017-18**

Sr. No.	Name of Posts/Grade As per 7 <sup>th</sup> CPC, Group	Sanction Strength	Reservation Required					In-Position					Vacant	
			SC	ST	OBC	UR	Total	SC	ST	OBC	UR	Total		
1	Secretary	1	-	-	-	1	1				1			-
2	FA&CAO (Level-13, A)	1	-	-	-	1	1							1
3	DCF&AO (Level-12, A)	2	-	-	-	2	2			1		1		-
4	Manager (Estate) (L-11,A)	1	-	-	-	1	1							1
5	Manager (P&A), (L-11,A)	1	-	-	-	1	1					1		-
6	Sr. AO, (L-11,A)	1	-	-	-	1	1					1		-
7	Hindi Officer (L-11, A)	1	-	-	-	1	1					1		-
8	Accounts Officer (L-8, B)	2	-	-	-	2	2					2		-
9	Section Officer (L-7, B)	3	-	-	-	3	3			1				2
10	Accountant (L-7, B)	1	-	-	-	1	1							1
11	Steno. Grade 'B'(L-7, B)	4	-	-	-	4	4					1	3	-
12	Steno. Grade 'C' (L-6, B)	2	-	-	-	2	2					1		1
13	Assistant (L-6, B)	2	-	-	-	2	2					2		-
14	Steno Grade D (L-4, C)	1	-	-	-	1	1							1
15	U.D.C. (L-4, C)	4	-	-	-	4	4	3				1		-
16	L.D.C (L-2, C)	3	-	-	-	3	3							3
17	Staff Car Driver (L-4,C)	1	-	-	-	1	1							1
18	Peon (L-1, C)	1	-	-	-	1	1							1
Total Strength		32	0	0	0	32	32	3	1	3	13	20	12	

Notes:

Appointment to the post of Secretary is made by Central Government.

For the posts at S.No 02 to 15, the mode of recruitment is promotion failing which Deputation/Direct Recruitment.

There was no Direct Recruitment to any posts w.e.f March 2013 onwards